Rushmere St Andrew Parish Council

www.rushmerestandrew.onesuffolk.net

Minutes of the Environment and Services Committee meeting held on Thursday, 17th September 2026 at 7.30pm at St Andrew's Church Hall

---

CHAIRMAN:	Cllr J Wright
PRESENT:	Cllr B Ward, Cllr M Odam, Cllr M Newton, Cllr Wright, Cllr Nunn, Cllr D Francis, Cllr R Silburn, Cllr A Sayles
APOLOGIES:	Cllr R Whiting, Cllr S Taylor
CLERK:	Mrs S Stannard.
ALSO PRESENT:	Cllr A Jeffreys. Members of the Public 5

1. **APOLOGIES & APPROVAL OF ABSENCE, PROTOCOL AND CONDUCT REMINDERS**

   RESOLVED: Approved as above.

2. **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THURSDAY 21ST July 2026**

   RESOLVED: The minutes of the Environment and Services Committee meeting held on the 21st July 2026 be signed by the Chairman as a true record and accurate record with the following amendment:

   Delete ' as a true record with non-peculiar amended to non-pecuniary' under Item 2.

3. **DECLARATIONS OF COUNCILLOR INTEREST**

   Cllr Wright declared a non-pecuniary interest in SCL Landscape Management and KJ Fencing. Cllr R Silburn declared a non-pecuniary interest as a member of St Andrews Church.

4. **PUBLIC PARTICIPATION**
   a. **To Identify Public Participation with Respect to Items on this Agenda**
   All the members of the public wanted to speak under item 4b.

   b. **Public Forum – Members of Public/Parish Councillors May Speak on Any Matter**

   A member of the Bee Cafe Charity addressed councillors about bee cafes and the benefits of having these in the parish. This is to support the establishment of the Woodbridge Bee-Pass Wildlife Corridor which also covers Rushmere St Andrew. Clerk to contact Charity to pass on funding application form for small donations of the Parish Council and include information about the bee cafes in the next InTouch publication.
   [A member of the public left the room]

Three members of the public and Cllr Jeffreys spoke about matters at the allotment gardens. Points raised included:

- installation of a boundary fence, notification to plot holders etc.
- footpath issues adjacent plots X2 and X3
- planned relocation / remove compost bins and manure bays
- the position regarding the Allotment Management Advisory Panel
- reason for no Allotment item appearing on this agenda
- reference to the passing of a retired Allotment Manager
- planning application for the parish office/ community hub and Allotment AGM meetings

The chairman thanked all for their contributions and offered to follow up all the matters raised and respond individually to those who had spoken.

[Members of the public left the room].

5. ENVIRONMENT AND LEISURE

a. Update on Broke Hall Playing Field proposals

Cllr Wright provided an update regarding drawing up of funding proposals for the Broke Hall Playing Field.

NOTED.

b. To consider and approve work to strengthen fence at Broke Hall Playing Field

Cllr Wright informed Councillors that the fence for the wildlife area at Broke Hall Playing Field needed repairs. Initially the parish handyman indicated that he is not able to do this. He had another look and was able to repair it.

NOTED.

6. ROADS, VERGES AND FOOTPATHS

a. Update on SIDs and Speedwatch

Cllr. Wright provided an update on SIDs and Speedwatch.

NOTED.

b. Update on Foxhall Road Crossing

Cllr. Wright provided an update on Foxhall Road Crossing.

NOTED:

c. To consider and agree action regarding HGV map

Cllr. Elaine Bryce and Cllr Alistair Jeffreys both confirmed that the HGV proposals previously considered by the Council is the only proposals that are considered and it does not go beyond the parish to Kesgrave.

RESOLVED: To support the HGV proposals but to request that this be extended to Kesgrave roads.

7. CEMETERY

a. To receive the report from the Registrar of Burials

The Registrar of Burials prepared a report and this was shared with Councillors.

NOTED.

8. TO NOTE CORRESPONDENCE RECEIVED

Correspondence received from an allotment tenant regarding the fence that has been erected at the allotments were circulated to Councillors. Cllr Newton stated that he feels very uncomfortable with the conflict with residents. He requested that the Parish Council comes up with a solution regarding the fence.

9. DETERMINATION OF ITEMS FOR FUTURE AGENDA

Issues raised by allotment tenants

Replanting of area around war memorial. Clerk to contact Cllr Silburn for a proposal to go to the next Parish Council meeting.

10. CLOSE OF MEETING

The Chairman closed the meeting at 8.42pm.