



Rushmere St Andrew Parish Council

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**Minutes of the Environment and Services Committee meeting held on Thursday, 21st May 2026 at
7.30pm at St Andrew's Church Hall**

CHAIRMAN: Cllr J Wright
PRESENT: Cllr R Whiting, Cllr B Ward, Cllr M Odam, Cllr M Newton, Cllr Wright, Cllr Nunn
APOLOGIES: Cllr Francis, Cllr Taylor
CLERK: Mrs S Stannard.
ALSO PRESENT: Cllr A Jeffreys. Members of the Public 1

1. ELECTION OF CHAIRMAN OF THE PARISH COUNCIL & SIGNING OF DECLARATION OF ACCEPTANCE

Cllr Whiting nominated Cllr Wright and this was seconded by Cllr Nunn. All in favour. There were no other nominations.

RESOLVED: To elect Cllr Wright as Chairman of the Environment and Services Committee.

2. APOLOGIES & APPROVAL OF ABSENCE, PROTOCOL AND CONDUCT REMINDERS

RESOLVED: Approved as above.

3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THURSDAY 29th SEPTEMBER 2025

RESOLVED: The minutes of the Environment and Services Committee meeting held on the 29th January 2026 be signed by the Chairman as a true record. Clerk to circulate response from ITFC to Councillors.

4. DECLARATIONS OF COUNCILLOR INTEREST

Cllr Wright declared a non-peculiar interest in Item 6b.

5. PUBLIC PARTICIPATION

a. To Identify Public Participation with Respect to Items on this Agenda

None

b. Public Forum – Members of Public/Parish Councillors May Speak on Any Matter

Cllr Nunn reported that East Suffolk Council had cleared the gully that had been illegally created in the Mill Stream.

Cllr Jeffreys reported that he had been elected as County Councillor for the Tower Ward. In his capacity as County Councillor, he met with a resident on Foxhall Road, opposite Square Pharmacy, regarding issues caused by HGV driver training activities in the area.

It was agreed that the Clerk would write to the HGV training company requesting that training sessions are not conducted at peak traffic times.

6. ALLOTMENTS

a. Feedback from the Allotment Manager

NOTED: Update provided by Cllr Wright on allotments.

b. To consider and agree provision of water tap and tank at allotments

Cllr Wright provided Cllrs with an update regarding the need for the provision of a water tap and tank at the allotments. A quote was sourced from SCL Landscape Management as they installed the internal water network and have the best knowledge of exactly where the pipes are located.

RESOLVED: That SCL Landscape Management Ltd be appointed at a cost of £425 + VAT to supply a water tap and water tank at the allotments as per their quote.

c. Other Matters

None

7. ENVIRONMENT AND LEISURE

a. To consider and agree action regarding litter bin on The Street near Limes Pond

Cllr Wright and Cllr Whiting updated cllrs on the request for a litter bin at this location. The request was considered.

RESOLUTION: The bin to stay where it is at present but to monitor the situation.

b. To consider and approve contractor to remove gym equipment and install new equipment at Tower Hall Play Area

Council had previously agreed to remove the gym equipment. Grant funding of £4,000 has been secured from Cllr Crawley's Enabling Communities Budget at East Suffolk Council. Three quotes were obtained from PlayQuip, Playdale and ESP. PlayQuip submitted the most cost-effective quote and has previously provided good service to the Council.

RESOLVED: To appoint PlayQuip to remove the gym equipment at Tower Hall Play Area, install the rocker that is in storage with mulch and a mini roundabout and mulch for a total of 6,770 + VAT. £4,000 + VAT will be funded by the ECB grant received and Cllr Alistair Jeffreys agreed to fund £2,770 + VAT from his locality budget. Clerk to send a funding request to him.

c. To consider and agree proposals for trim trail and upgrades at Broke Hall Playing Field

Proposals for a trim trail in the play area, replacement of the gym equipment and interactive boards were discussed.

RESOLVED: To provide delegated authority to the vice-chairman and clerk to finalise a detailed design for the above mentioned and submit it to East Suffolk Council for funding.

d. To consider and approve replacement of posts at Foxwood Rewilding Area

Seven posts at Foxwood Rewilding Area require replacement. Quotes were requested from J Nicholls, SCL Landscape Management and Luke Barber. SCL Landscape Management submitted the only quote, at £475 + VAT.

RESOLVED: To appoint SCL Landscape Management Ltd to replace 7 posts at the Foxwood rewilding Area at a cost of £425 + VAT.

8. ROADS, VERGES AND FOOTPATHS

a. To consider action regarding bollards near Bennetts and Heathlands Park

A discussion followed regarding this.

RESOLVED: To refer issues to Highways.

9. TO NOTE CORRESPONDENCE RECEIVED

Request regarding trimming of trees/ vegetation in Pardoe Place.

10. TO DETERMINE ITEMS FOR FUTURE AGENDA

Crossing at Foxhall Road.

11. CLOSE OF MEETING

The Chairman closed the meeting at 8.20pm.