



# Rushmere St. Andrew Parish Council

[www.rushmerestandrew.onesuffolk.net](http://www.rushmerestandrew.onesuffolk.net)

10<sup>th</sup> January 2025

Dear Councillor

Members of the Parish Council are hereby summoned to attend the **meeting of the PARISH COUNCIL on Thursday, 16<sup>th</sup> January 2025 at 7.30pm at St Andrew's Church Hall** when the under-mentioned business will be transacted.

*P Massey*

P.Massey – Clerk to the Parish Council

## AGENDA

1. APOLOGIES & APPROVAL FOR REASONS OF ABSENCE
2. DECLARATION OF COUNCILLOR INTEREST
3. TO SIGN, AS A CORRECT RECORD, THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12<sup>th</sup> DECEMBER 2024
4. PUBLIC PARTICIPATION
  - a. Members of Public/Parish Councillors may Raise Items Relating to this Agenda or any Matter Concerning the Parish
  - b. County Councillor Report
  - c. District Councillor Report
  - d. Introduction and presentation by Police - PC Matt Flack
5. FINANCE
  - a. To note expenditure authorised under delegated authority
  - b. To consider and approve reconciliation and budget monitoring – November & December 2024
  - c. To approve insurance of television screen
  - d. To approve changes to bank signatories
  - e. To approve direct debit to T2K Ltd (telecom 2000 Ltd)
  - f. Other Matters
6. TO REVIEW AND APPROVE THE FOLLOWING POLICIES
  - a. Standing Orders
  - b. Code of Conduct
  - c. Model Publication Scheme
  - d. Biodiversity Policy
7. TO CONSIDER AND APPROVE SCRIBE ACCOUNTANCY PACKAGE ADDITIONS
8. TO CONSIDER TENDERS RECEIVED FOR KELVEDON SENSORY GARDEN AND APPOINT CONTRACTOR
9. GENERAL PARISH MATTERS & CORRESPONDENCE
  - a. Correspondence Received
10. DETERMINATION OF ITEMS FOR FUTURE AGENDA
11. CLOSE OF MEETING

---

Mr P Massey, Clerk.

Email: [clerk@rushmere-st-andrew.org.uk](mailto:clerk@rushmere-st-andrew.org.uk)

Tel: 07568 632110

Mrs S Stannard, Assistant Clerk.

Email: [assistantclerk@rushmere-st-andrew.org.uk](mailto:assistantclerk@rushmere-st-andrew.org.uk)

Tel: 01473 711509

**Rushmere St Andrew Parish Council, Tower Hall, 5 Broadlands Way, Rushmere St Andrew, IP4 5SU**