



# Rushmere St Andrew Parish Council

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**Minutes of the Environment and Services Committee meeting held on Thursday, 29<sup>th</sup> January 2026 at 7.30pm at St Andrew's Church Hall**

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CHAIRMAN: Cllr R Whiting  
PRESENT: Cllr R Whiting, Cllr B Ward, Cllr M Odam, Cllr D Francis, Cllr M Newton, Cllr J Westrup, Cllr K Driver  
APOLOGIES: Cllr J Wright  
CLERK: Mrs S Stannard (Interim Clerk). Minutes taken by Mrs Stannard.  
ALSO PRESENT: Cllr A Jeffreys. Members of the Public 0

## **1. APOLOGIES & APPROVAL OF ABSENCE, PROTOCOL AND CONDUCT REMINDERS**

RESOLVED: Approved as above.

## **2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THURSDAY 20<sup>th</sup> NOVEMBER 2025**

RESOLVED: The minutes of the Environment and Services Committee meeting held on the 20<sup>th</sup> November 2025 be signed by the Chairman as a true record.

## **3. DECLARATIONS OF COUNCILLOR INTEREST**

None

## **4. PUBLIC PARTICIPATION**

### **a. To Identify Public Participation with Respect to Items on this Agenda**

None

### **b. Public Forum – Members of Public/Parish Councillors May Speak on Any Matter**

Cllr Nunn made Councillors aware that there were motor cyclists on the path along the Mill Stream. He was concerned about their safety and those of pedestrians. Clerk to report to Police and East Suffolk Council.

Cllr Odam enquired whether the Parish Council could start a school uniform bank in the parish. Cllr Driver suggested that it would be better to encourage catchment schools to offer this. Clerk to contact catchment schools about this.

Cllr Newton reported that the floodlights at Ipswich Town Football Club are spilling on the highway (The Street towards Playford Road roundabout). Clerk to contact East Suffolk about this and ask that this be adjusted.

Cllr Ward reported that problems with cars parking on residential roads when there are events/ training at the Ipswich Town Football Club. Clerk to request Ipswich Town Football Club to advise users to use their car parks rather than park on the highway.

Cllr Driver reported that the tent on the little Common has been removed. He also reported that the Sycamore Tree along Woodbridge Road on the Commons will be felled. Councillors noted this.

## **5. ALLOTMENTS**

### **a. Feedback from the Allotment Manager**

NOTED: Update provided by Cllr Whiting on allotments.

### **b. To consider and approve the proposed new Allotment Tenancy Agreement**

A draft agreement was made available prior to the meeting. Councillors discussed the agreement.

RESOLVED: To approve the new Allotment Tenancy Agreement.

### **c. To consider and approve clearing of plot 7D**

Cllr Whiting provided Councillors with an update regarding the state of the plot and that the allotment holder gave up the plot. Discussions were held with the parish handyman and the allotment manager and they will clear and rotavate. This has not got an extra cost implication to the Council.

RESOLVED: That the parish handyman and the allotment manager will clear and rotavate Plot 7D at the allotments at no extra hours/ costs to existing contracts.

## **6. ENVIRONMENT AND LEISURE**

### **a. To consider and agree felling of Sweet Chestnut tree located on the path near 17 Pardoe Place**

Cllr Whiting updated Councillors on the complaint received and the need for felling the tree. Three quotes were requested from Acorn Trees, SCL Landscape Management Ltd and Heritage Tree Services. Two quotes were received from Acorn Trees and SCL Landscape Management Ltd.

RESOLUTION: To defer this item to the next Parish Council Meeting to enable the Parish Tree Warden to give a detailed explanation on the item.

## **7. ROADS, VERGES AND FOOTPATHS**

### **a. To receive an update on the proposed pedestrian crossing in Foxhall Road**

No update at present.

NOTED.

## **8. TO CONSIDER AND APPROVE THE DETAILED PROPOSALS AND ASSOCIATED BUDGET FOR THE QUEEN ELIZABETH II CENTENARY COMMEMORATION**

Cllr Whiting outlined the proposals for the Queen Elizabeth II Centenary Commemoration in the parish and associated budget to implement the proposals. Councillors considered the proposals and budget.

RESOLVED: To defer this item to the next Parish Council Meeting and at the meeting a more detailed proposal will be presented to Councillors.

## **9. TO NOTE CORRESPONDENCE RECEIVED**

Concern has been raised by a resident of St Andrew's Church Close about the drainage ditch in the farmland. After a full discussion it was resolved that the Parish Council should take no further action on this matter.

## **10. DETERMINATION OF ITEMS FOR FUTURE AGENDA**

None

## **11. CLOSE OF MEETING**

The Chairman closed the meeting at 19.57pm.